

**Minutes of the 15th Board Meeting of the
Independent Commission for Aid Impact
13 September 2012**

Attendees

Commissioners: Graham Ward (GW)
Mark Foster (MF)
John Githongo (JG)

Secretariat: Tom McDonald (TM)
Clare Robathan (CR)
Alexandra Cran-McGreehin (AC-M)
Elspeth Robinson (ER)
Santosh Chana (SC)

External: Melinda Simmons (DFID), Jon Gorrie (KPMG) – for item 5
Apologies: Diana Good (DG)

Details of the meeting: Thursday 13 September, 9.15 am – 1.30 pm

Welcome

1. The Chief Commissioner welcomed everyone to ICAI's 15th Board Meeting and introduced the newest member of the Secretariat, Elspeth Robinson.

Minutes of the 14th Board Meeting

2. The minutes of the last Board meeting were formally approved.

Action Log

3. TM led a discussion of progress against both outstanding and completed actions from previous Board Meetings.

Correspondence and Meetings

4. TM ran through the correspondence received. TM and GW also briefed Commissioners on various meetings held since the last Board.

Discussion with Melinda Simmons, Deputy Director, European Union Department, DFID

5. Melinda Simmons was invited by the Commissioners to give an overview of DFID's work in the EU. She described the nature of DFID's engagement with the EU at different levels and its objectives vis-à-vis that engagement.

Risk Management

6. TM updated the Board on the assessment of risks for ICAI.

Programme Update

7. AC-M took Commissioners through a paper on ICAI's work programme and gave a progress update on the Year 2 reports. The Board discussed the future work programme in detail, giving guidance on where they required further information.
8. Commissioners also considered whether future reports should be published individually or batched together and agreed that reports should be published

individually where possible. The Board approved the proposed follow-up work on recommendations and options for ICAI's Year 3 work plan.

9. There was also a discussion of the proposal to publish ICAI's four-year contract budget, which Commissioners agreed to do, following consultation with DFID.

Action AC-M/ER: To take forward the Board's comments on the follow up work on recommendations and the agreed Year 3 work plan.

Action TM/AC-M: To liaise with DFID about publication of ICAI's four-year budget.

Discussion on contractor performance

10. The Chief Commissioner updated the Board on his recent discussion with KPMG and there followed a discussion on the Secretariat working relationship with the contractors.

Action Log from 15th ICAI Board Meeting

AC-M/ER	To take forward the Board's comments on the follow up work on recommendations and the agreed Year 3 work plan.	Completed. Comments have been incorporated in a new draft work plan.
TM/AC-M	To liaise with DFID about publication of ICAI's four-year budget.	Ongoing. DFID finance staff content with principle. Now need to decide format of data to be published.