**Minutes of the 10th Board Meeting of the
Independent Commission for Aid Impact
1 February 2012**

<u>Attendees</u>

Commissioners: Graham Ward (GW)
                     Mark Foster (MF)
                     Diana Good (DG)
                     John Githongo (JG) by teleconference

Secretariat: Tom McDonald (TM)
                     Clare Robathan (CR)
                     Alexandra Cran-McGreehin (AC-M)
                     Santosh Chana (SC)

<u>Details of the meeting:</u> Wednesday 1 February, 9.15 am – 2.30 pm

Welcome
1. The Chief Commissioner welcomed everyone to ICAI's 10th Board Meeting.

Minutes of the 9th Board Meeting
2. The minutes of the last Board meeting were formally approved.

Action Log
3. TM led a discussion of progress against both outstanding and completed actions from previous Board Meetings.

Correspondence
4. TM ran though the correspondence log. There was a discussion of the House of Lords Economic Affairs Committee evidence session with the Chief Commissioner.

Risk Management
5. TM updated the Board on possible changes to the risks facing ICAI.

Visit to Pakistan
6. The Commissioners reflected on their recent visit to Pakistan. The itinerary included visits to four different areas: Islamabad; Lahore; Multan; and Karachi. During the visit, significant time was made available for the Commissioners to meet with and hear from intended beneficiaries. There was a discussion about lessons learnt for future ICAI visits.

> **Action Secretariat**: Improve the briefing provided to Commissioners by DFID to ensure it is accurate and up-to-date and summarises key facts and issues.

ICAI Model
7. TM introduced a paper reviewing the ICAI model and whether it is appropriately structured given the scale of activities that ICAI has undertaken since its formal launch in May 2011. There was an in-depth discussion of the

demands on Commissioner and Secretariat staff time, quality of reports and of interactions with the contractor, Parliament and other stakeholders.

Action TM: A further paper to be produced taking account of the Board's comments.

Programme Update
8. AC-M took Commissioners through a paper on the updated programme for upcoming reports and a proposal for the Year 2 work programme. There then followed an in-depth discussion of the remaining reports for Year 1, the scope and focus of the 14 reports proposed in the Year 2 programme and possible follow-up topics for reports in Year 3.

Action AC-M: To take forward the Board's recommendations for individual reports in Year 2 programme.

Publication of Reports
9. CR led a discussion on the possible publication dates for upcoming reports. The Board discussed different options on the whether these reports should be published in a batch, as previously, or separately as soon as they are available.

ICAI Website
10. CR provided the Board with an analysis of hits to the ICAI website and gave an overview of how visitors are accessing the site.

Any Other Business
Human Rights Watch
11. AC-M updated the Board on the recent meeting with Human Rights Watch. There was a discussion of how ICAI's work relates to that of Human Rights Watch and of their request that ICAI consider looking at this area in the course of our work programme.

British Expertise
12. CR updated the Commissioners on a letter received from British Expertise following the Chief Commissioner's recent presentation to their members. They have requested that ICAI look at DFID's internal procurement policies which the ICAI report on Technical Assistance should pick up.

Action SC: To forward a copy of the letter from British Expertise to Commissioners.

Fraud and Corruption Protocol
13. CR gave an update on the draft fraud and corruption protocol. ICAI will draft a protocol with DFID and the SFO to ensure that there are clear arrangements in place for handling issues relating to fraud and corruption.

Action CR: To provide an update on progress of the fraud and corruption protocol at the next Board meeting.

<u>Outstanding Action Log from 5th ICAI Board Meeting</u>

TM/AC-M	To consider Water Aid's comments when the terms of reference are prepared for the Water and Sanitation in Sudan report in Year 2.		For consideration in due course.

<u>Action Log from 8th ICAI Board Meeting</u>

TM	To draw up an options paper on a study on agriculture for discussion at the next Board Meeting.		This is dependent on progress with Gates Foundations discussions.
TM/AC-M	To look at options for the review of technical assistance and how to procure additional support to carry this out.		Completed. Now moving to revised TORs.

<u>Action Log from 9th ICAI Board Meeting</u>

SC	To arrange meetings with stakeholders from the International Conference on the MDGs		

<u>Action Log from 10th ICAI Board Meeting</u>

Secretariat	Improve the briefing provided to Commissioners by DFID to ensure it is accurate and up-to-date and summarises key facts and issues.		
TM	A further paper to be produced taking account of the Board's comments on the working model for ICAI.		
AC-M	To take forward the Board's recommendations for individual reports in		

	Year 2 Programme		
SC	To forward a copy of the letter from the British Expertise to Commissioners		
CR	To provide an update on progress of the fraud and corruption protocol at the next Board meeting.		