Minutes of the 32nd Board Meeting of the
Independent Commission for Aid Impact
9th July 2014

Attendees

Chief Commissioner: Graham Ward (GW)

Commissioners: Diana Good (DG)
Mark Foster (MF)

Secretariat: Sam Harrison (SH)
Matthew Wilkins (MW)
Elspeth Robinson (ER)
Santosh Chana (SC)

External: Alan Downey, Contractor (AD)
Jon Gorrie, Contractor (JG)

Apologies: John Githongo (ICAI Commissioner)
Alexandra Cran-McGreehin (Secretariat)

Details of the meeting: Wednesday 9th July 2014, 10:30 – 12:30

Welcome

1. The Chief Commissioner welcomed everyone to ICAI's 32nd Board Meeting. He thanked ER for her work over the past two years and wished her well in her new post.

Minutes of the 31st Board Meeting

2. The minutes of the last ICAI Board meeting, held on 16th June 2014, were formally approved.

Action Log

3. SH led a discussion of progress against both outstanding and completed actions from previous Board meetings.

Correspondence and Meetings

4. SH summarised the correspondence received and recent meetings held. This included correspondence with the Secretary of State in regard to Education in Nigeria; and with Rt Hon Andrew Mitchell MP. GW met with Fabian Hamilton MP; Richard Calvert (DFID DG) and Professor Vegard Iverson. Commissioners appeared at an International Development Committee hearing on the Annual Report and one that considered the Philippines and Kenya reports. Commissioners also met with the DFID Executive Management Committee.

5. There followed a discussion of forthcoming meetings with the Secretary of State; and with Richard Calvert in regard to Anti-Corruption; and of the stakeholder event taking place on the 10th July.

Risk Management

6. SH led a discussion of risk management issues, particularly around ICAI's transition to Phase 2. MF noted that as ICAI became more involved with topical areas, a new risk of awareness of political context should be added to the register.

Programme Update

7. MW updated the meeting on the current status of the programme. He reported that there would be a delay in the publication of the International Climate Fund (ICF) report in order to undertake further quality assurance. The other Year 4 programmes were on track.

Phase 2 Update

8. GW reported that, after his meeting with Richard Calvert, ICAI Accommodation was a priority for DFID and that alternative premises were being found. MW reported that a programme manager and a transition manager had been recruited.

Discussion with the Contractor

9. GW welcomed AD and JG to the meeting. He thanked the Contractor team for recent work on the ICF and Anti-Corruption reports.

10. There was discussion on how to bring the beneficiary voice out further in reports and on the website, including the publication of survey data. It was agreed that the Contractor would maintain the list of engagements from reviews.

Contractor Action: To maintain database of visits including details of how many people ICAI met with, where the meetings took place and who participated.

AOB

11. None

Action Log from 28th ICAI Board Meeting (3rd March 2014)

Secretariat	To arrange a follow-up meeting with NGO partners	Complete

Action Log from 29th ICAI Board Meeting (7th April 2014)

Secretariat	To develop a draft a set of protocols for ICAI interaction on Twitter.	Ongoing
Secretariat	To fix a date and attendee list for the summer engagement event.	Complete
Secretariat	To update the Assessment Framework to include a question on compliance with new gender equality legislation.	Complete

Action Log from 30th ICAI Board Meeting (12th May 2014)

Secretariat	To keep ICAI's website updated on processes related to the transition.	Complete

Action Log from 31st ICAI Board Meeting (16th June 2014)

Secretariat	To produce a mapping of ICAI's country visits to date.	Complete
DFID	To pass on the anti-corruption evidence paper and details of the July session.	Complete

Action Log from 32nd ICAI Board Meeting (9th July 2014)

Contractor	To maintain database of visits including details of how many people ICAI met with, where the meetings took place and who participated.	